

Location and Course Information

Buenos Aires, Argentina

Final Payment

Your final payment balance should be paid directly to the **Buenos Aires** centre one month before your course date, or as soon as you have had your deposit confirmed if there is less than one month left before your course starts. If you need assistance with this, please email info@ebc-tefl-course.com

You have the following options for final payment.

1. Cash on arrival is NOT an acceptable method of final payment and is only accepted under unusual circumstances. If you feel that your case warrants an exception to this policy, email us immediately at info@ebc-tefl-course.com and we can review your situation. If you fail to gain a special exemption beforehand, cash payments will be charged an additional 10 percent handling fee.
2. **Credit Card Payment for your final payment:** Go to our web page at http://www.ebc-tefl-course.com/application/application_payment.shtml and follow the instructions. We will respond within 1 working day to confirm the receipt of your final payment.
3. **Bank Transfer for your final payment:** Go to our web page at http://www.ebc-tefl-course.com/application/application_payment.shtml and follow the instructions. We will respond as soon as the transfer is received.

Please arrange to send the bank transfer at least 2 weeks before the course start date and bring your receipt to the center.

4. We apologize for repeating ourselves but cash on arrival is NOT an acceptable method of final payment. If you do not gain our approval beforehand by sending us an email at info@ebc-tefl-course.com, your cash payment will be charged an additional 10 percent handling charge.

Unless you are instructed otherwise by the local contact, you will be making your final payment by Credit Card.

All payments MUST be made by the end of lunch on the first day unless special arrangements have been made with the trainers. Late fees of \$25 per day may be assessed if payment is not made.

If payments have not been received by the end of class on the first Monday, you must gain permission from admin@teflintl.com to remain on the course.

Air Ticket: Please note that a cheap air ticketing facility is available to our trainees. If you require any further assistance with this please contact [admin@teflintl.com]

Visa and Passport Information

All visitors to Argentina are required to carry a passport valid for at least six months after arrival date.

Visitors to Argentina from:

Andorra, Austria, Australia, Belgium, Bolivia, Brazil, Chile, Colombia, Costa Rica, Croatia, Cyprus, Czech Republic, Denmark, Dominican Republic, Ecuador, El Salvador, Estonia,

Finland, France, Germany, Granada, Greece, Guatemala, Guyana, Haiti, Honduras, Hong Kong, Hungary, Iceland, Ireland, Israel, Italy, Jamaica, Japan, Latvia, Liechtenstein, Lithuania, Luxembourg, Malaysia, Malta, Mexico, Monaco, Netherlands, Nicaragua, Norway, New Zealand, Panama, Paraguay, Peru, Poland, Portugal, San Marino, Santa Lucia, Serbia & Montenegro, Singapore, St. Vincent & Grenadines, Slovenia, Slovakia, South Africa, South Korea, Spain, Sweden, Switzerland, Trinidad & Tobago, Turkey, United Kingdom and Northern Ireland, United States, Uruguay, Vatican, Venezuela

can stay in Argentina for a maximum of 90 days without a visa, and this can easily be extended. Citizens from all other countries should contact their local Argentinean consulate to obtain current travel regulations.

For more information on obtaining visas please check with your local Argentinean consulate or embassy.

**As this information is subject to change at any time, we advise everyone to contact your local consulate for current travel regulations prior to planning your trip.*

Working in Argentina

If you are planning on seeking work in Argentina, please bring along your original or copies of your diploma and transcripts from College, Technical School or High School, as well as a copy of your birth certificate.

TEFL International has been very successful in assisting our course graduates locate teaching job opportunities and vacancies.

Transportation upon Arrival

Bus from Ezeiza Airport to downtown Buenos Aires:

Buses are run by Manuel Tienda León and cost about 25 Pesos (8 USD). They leave every thirty minutes from 6:00 a.m. to 00:45 a.m. They are a quick, reliable and cheap way to get downtown. The buses drop you at the company's central office on the corner of Avda. Madero and Calle San Martín. You will then need to take a taxi from the bus terminal to your accommodation.

Taxis

Go to the official taxi stand in front of the exit in the main hall. A ride downtown will cost about 70 Pesos and you have to pay up-front. You will then be taken to your taxi by an official. DO NOT go with people who walk up to you and offer you a taxi, they are not licensed and are not insured to take passengers.

Private Transfer:

TEFL International is happy to arrange a private car service to greet you at the airport and transfer you directly to your accommodation, the cost will vary slightly depending on your final destination but will cost between 55 to 70 Pesos (about 20 to 25 USD). Please email info@ebc-tefl-course.com if this option interests you. Private transfer must be arranged at least 1 week before your scheduled arrival and you will need to inform us of all your flight details.

Recommended Accommodation in Buenos Aires

Accommodation in Buenos Aires is self-arranged in order to keep your cost down and let you choose accommodation that best suits your requirements.

For more details of our suggested accommodation options please refer to web page:

COURSE ADMINISTRATIVE INFORMATION

Training Course Schedule

The course runs, full-time over 4 weeks. Course hours are: Monday, Tuesday and Wednesday - 10 a.m. to 5 p.m. with one hour for lunch, Thursday and Friday - 10 a.m. to 1 p.m. followed by teaching your 1 hour class during the afternoon. Once you get to the course, you will be given a detailed course timetable and your teaching practice schedule.

Trainees are expected to attend all input and other sessions included on the schedule unless they are sick and require medical treatment. This is particularly important for Teaching Practice (TP). It is very difficult to arrange an alternate TP time and there may be an additional fee for rescheduled TP classes.

Course Dress Requirements

There are no specific dress requirements for the input and tutorial sessions at the training location, yet we ask that you be mindful of your peers and respectful of the fact that you are a visitor in another country.

There are specific dress requirements for teaching practice sessions that adhere to the local working culture and basic ideas of professionalism. All trainees are expected to dress "casually smart" according to the following guidelines:

Women:

Shoulders should be covered -- in other words, blouses with sleeves. No low-cut necklines or very short skirts. Bare midriffs must not be visible, even when lifting arms up. Open-toed shoes are acceptable, but no hiking boots, sneakers or flip-flop sandals.

Men:

Long pants with the exception of jeans. Short or long-sleeved shirts with a collar (a tie is not required). Loafers or dress shoes are acceptable (no sandals, boots or sneakers). Long hair should be tied back.

Resources

Please bring a pen and a notebook for taking notes during class. All relevant forms and instructions will be provided, as well as notes from the input sessions.

You may want to bring a walkman with you, especially one which records. It is not required equipment, but many trainees have commented that the possession of their recording walkman made the course easier for them (especially in preparing tapes, interviewing and listening to conversations with students).

Various books are provided for use by trainees. However, no books should be removed from the classroom without specific permission from the Course Academic Director. Signing in and out of all books is required.

You will be required to prepare materials for your Teaching Practice. The school has some basic tools necessary to make student materials. However, the trainees are responsible for providing additional poster board, markers, glue, pens, paper, etc., for creating teaching materials. These can be purchased at most stationery stores in Buenos Aires.

You will be provided with 10 Pesos cash in order to make photocopies at the copy shop next door to the training centre.

TRAINEE COURSE FEEDBACK SESSIONS

There will be trainee feedback sessions during the course. These sessions give trainees the opportunity to provide feedback regarding anything to do with the course. We welcome your open and honest feedback so we can continue to improve the training course and the facilities provided at the training location. Although there are scheduled feedback times, please feel free to give feedback to the Course Director or the Academic Director at any time. Of course, we welcome all positive comments as well!

Problems and Complaints

If any trainee has a personal problem that may interfere with course studies, please talk to one of the trainers or Course Director.

If any trainee has a complaint about any aspect of the course or about any of the trainers, please see the Course Director.

ADDITIONAL INFORMATION

Internet Facilities

We have free WIFI internet connection throughout the training centre. Please note that you MUST bring your own portable PC in order to use the WIFI internet connection. We do not provide internet PCs in order to avoid conflicts over their use. There are plenty of cheap internet cafes that cost between 1.5 to 2 Pesos per hour (50 to 75 US cents).

In-town Transportation

Central Buenos Aires is a great place to tour on foot, but like all capital cities it is large, so if you want to go further afield use the public transport.

Public transport in Buenos Aires is generally safe and efficient, the "Subte" (Subway/Underground) is the easiest to use. It serves the city centre and northern areas. To reach the rest of the city or go outside it's best to use the bus service known locally as the "colectivos". There are also plenty of taxis which, surprisingly for a capital city, are not very expensive. You can easily get to our TEFL course training centre by public transport.

Shopping

Buenos Aires has probably the best shopping areas in all of Argentina. There are many areas containing malls and shopping districts full of different types of stores.

Unless you are in a street market where you may be able to haggle prices, the cost of items in stores is as marked. The main shopping area in Buenos Aires is located on "Florida", a street about 6 blocks away from the training centre.

Warning 1: Shopping areas are always full of tourists and therefore pick-pockets so watch your purse or wallet.

Warning 2: The currency symbol for the Argentinean Pesos is the same as the US Dollar sign i.e. \$ If you see this on an item (e.g. \$10) and the person in the shop tells you it's 10 US Dollars, walk away. Items that are priced in US Dollars are almost always marked as \$US or US\$.

Beaches and Swimming

For the best and cleanest beaches in the area you'll have to take a trip to Mar de Plata. A resort town to the south of Buenos Aires. Air conditioned tour buses run between Buenos Aires and Mar de Plata.

Local Weather Conditions

Don't forget that Argentina is in the southern hemisphere so the seasons are reversed, December is in summer and June is in winter.

Quick guide:

- Winter (Jun, Jul, Aug) - cold (5° to 10° C);
- Spring (Sep, Oct, Nov) - pleasant (10° to 20° C);
- Summer (Dec, Jan, Feb) - hot and humid (20° to 34° C);
- Fall/Autumn (Mar, Apr, May) - pleasant (10° to 20° C).

As this description is an average, we highly recommend that you check current weather conditions prior to departure to assist you in your travel preparations.

Check the current Buenos Aires weather forecast here:

<http://weather.cnn.com/weather/forecast.jsp?locCode=SABE>

Get Acquainted!

Before your arrival, we highly recommend you purchase a descriptive guide book or do some online research to familiarize yourself and get acquainted with Buenos Aires and all it has to offer. For more information on Argentina and the city of Buenos Aires, we recommend the following site:

Time Out <http://www.timeout.com/travel/buenosaires/intro.html>

Should you have any additional questions, please do not hesitate to contact us. We are available at:

Email: admin@teflintl.com
Yahoo Chat: teflinternational
MSN Chat: teflinternational@hotmail.com

Toll Free USA/Canada: 1-888-393-4015
Toll Free UK: 0800 8456 719
Telephone: (+34) 91 555 3975

We look forward to welcoming you to the beautiful city of Buenos Aires, Argentina!

Best Regards,

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TEFL International,
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<http://www.teflintl.com>